

Palace Wood's Remote Learning Plan



At Palace Wood we will use **Microsoft Teams** to support the delivery of Remote Home Learning in the event of needing to isolate or a localised Lockdown.

Class Teachers will... For individuals isolating:	Class Teachers will... For bubbles isolating:	Pupils will...	Parents will...
<ul style="list-style-type: none"> If possible, set English, maths and after activity on Teams. If not available immediately, please check the 2 days of activities folder has consolidating activities in it. After 2 days, set learning matched to the learning missed in the classroom. Upload this to TEAMS in a file with the appropriate dates. Provide clear forms of instruction to allow the child to complete the learning Assess learning that has been submitted within the school day. 	<ul style="list-style-type: none"> Plan for the majority of lessons that would usually happen in the school day. <i>For example, for more practically based lessons, such as P.E., there would be an expectation that the children participate in some form of exercise that day.</i> Ensure learning matches the curriculum needs of the pupils. Provide a suitable form of instruction, modelling or scaffolding for each lesson. If deemed the most effective form of delivery, a recorded session will be arranged and be uploaded via Stream and attached to an assignment to the Remote Home Learning Page channel for the subject. Supplement lessons with activities, workbooks, textbooks, videos, good quality online resources and other suitable materials to ensure children are continuing their planned learning. <i>E.g. Oak Academy / pre-recorded phonics videos/ YouTube videos.</i> Organise learning into subject channels so it is clear what is expected to be done and set an assignment with instructions and date to be completed. Assess learning either individually, as a group or whole class level and use this to inform what learning happens next. Ensure there is continued access to appropriate level of texts. Contact parents if required to discuss learning. 	<ul style="list-style-type: none"> Commit to completing if possible all learning set by the class teacher DAILY or by the timescale given. Submit learning for assessment via assignment set. This could be a photo, file, online form or quiz. Listen or read carefully to instructions/ explanations given or watch a given video. Ask questions, if unsure how to complete learning. (Comment on the assignment) Continue to read regularly as well as complete EdShed and TTRs as per our Home Learning policy. 	<ul style="list-style-type: none"> Have notified the school of their accessibility to a device. So the best provision can be put into place. Have checked they can log on to TEAMS. Ensure their device is secure and they are following school protocols for using the online platform (TEAMS) Know where to access learning. TEAMS – Subject named channels. Check their child completes the expected learning set or communicate timely the reason it has not. Keep communication open with school so we can always provide the support needed. Know where and when to submit learning completed and support in this process if needed.