

## Palace Wood's Remote Learning Plan



At Palace Wood we will use **Microsoft Teams** to support the delivery of Remote Home Learning in the event of needing to isolate or a localised Lockdown.

Class Teachers will... For individuals isolating:	Class Teachers will... For bubbles isolating:	Pupils will...	Parents will...
<ul style="list-style-type: none"> <li>• If possible, set English, maths and after activity on Teams. If not available immediately, please check the 2 days of activities folder has consolidating activities in it.</li> <li>• After 2 days, set learning matched to the learning missed in the classroom. Upload this to TEAMS in a file with the appropriate dates.</li> <li>• Provide clear forms of instruction to allow the child to complete the learning</li> <li>• Assess learning that has been submitted within the school day.</li> </ul>	<ul style="list-style-type: none"> <li>• Plan for the majority of lessons that would usually happen in the school day. <i>For example, for more practically based lessons, such as P.E., there would be an expectation that the children participate in some form of exercise that day.</i></li> <li>• Ensure learning matches the curriculum needs of the pupils.</li> <li>• Provide a suitable form of instruction, modelling or scaffolding for each lesson. If deemed the most effective form of delivery, a recorded session will be arranged and be uploaded via Stream and attached to an assignment to the Remote Home Learning Page channel for the subject.</li> <li>• Supplement lessons with activities, workbooks, textbooks, videos, good quality online resources and other suitable materials to ensure children are continuing their planned learning. <i>E.g. Oak Academy / pre-recorded phonics videos/ YouTube videos.</i></li> <li>• Organise learning into subject channels so it is clear what is expected to be done and set an assignment with instructions and date to be completed.</li> <li>• Assess learning either individually, as a group or whole class level and use this to inform what learning happens next.</li> <li>• Ensure there is continued access to appropriate level of texts.</li> <li>• Contact parents if required to discuss learning.</li> </ul>	<ul style="list-style-type: none"> <li>• Commit to <b>completing if possible all learning set</b> by the class teacher DAILY or by the timescale given.</li> <li>• <b>Submit learning for assessment</b> via assignment set. This could be a photo, file, online form or quiz.</li> <li>• <b>Listen or read carefully</b> to instructions/ explanations given or watch a given video.</li> <li>• <b>Ask questions</b>, if unsure how to complete learning. (Comment on the assignment)</li> <li>• <b>Continue to read regularly</b> as well as complete EdShed and TTRs as per our Home Learning policy.</li> </ul>	<ul style="list-style-type: none"> <li>• Have notified the school of their accessibility to a device. So the best provision can be put into place.</li> <li>• Have checked they can <b>log on to TEAMS</b>.</li> <li>• Ensure their <b>device is secure</b> and they are following school protocols for using the online platform (TEAMS)</li> <li>• Know where to access learning. <b>TEAMS – Subject named channels.</b></li> <li>• Check their child <b>completes the expected learning set</b> or communicate timely the reason it has not.</li> <li>• Keep communication open with school so we can always provide the support needed.</li> <li>• Know where and when to submit learning completed and support in this process if needed.</li> </ul>